

RECORD OF PROCEEDINGS

Minutes of Waynesfield Village Council Special

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held September 17

2007

(YEAR)

A Special Meeting of the Waynesfield Village Council was held on Monday, September 17, 2007. The meeting was called to order at 7:00 PM. with the following answering Roll Call: Mayor Ridenour, Chiles, Dulebohn, Edgington, Kaufman, Knox and Luma.

A discussion on personnel was held.

A motion was made by Kaufman, seconded by Dulebohn to suspend the rules of three readings: VOTE: Kaufman, yes; Dulebohn, yes; Chiles, yes; Edgington, yes; Knox, yes; Luma, yes.

A motion was made by Kaufman, seconded by Knox to adopt Ordinance 07-9-1 to establish the position of Village Administrator and to Abolish the Board of Public Affairs and to declare an emergency. VOTE: Kaufman, yes; Knox, yes; Chiles, yes; Dulebohn, yes; Edgington, yes; Luma, yes.

The Mayor opened a letter of resignation from the Clerk-Treasurer effective immediately, which was accepted.

A motion was made by Kaufman, seconded by Dulebohn to suspend the rules of three reading. VOTE: Kaufman, yes; Dulebohn, yes; Chiles, yes; Edgington, yes; Knox, yes; Luma, yes.

A motion was made by Kaufman, seconded by Dulebohn, to adopt Ordinance 07-9-2 to establish the position of Village Fiscal Officer and to replace the separate offices of Clerk and Treasurer and to declare an emergency. VOTE: Kaufman, yes; Dulebohn, yes; Chiles, yes; Edgington, yes; Knox, yes; Luma, yes.

A motion was made by Chiles, seconded by Dulebohn to suspend the rules of three readings. VOTE: Chiles, yes; Dulebohn, yes; Edgington, yes; Kaufman, yes; Knox, yes; Luma, yes.

A motion was made by Chiles, seconded by Dulebohn to adopt Payroll Ordinance 07-9-3 to amend and update Payroll Ordinance 00-8-1 (Including Ordinances 06-12-1; 06-10-2; 06-10-4; 03-7-1; 01-4-2; and 01-10-1) to read as follows:

In Section I. EMPLOYEE PAY SCALE

1.01 POLICE Department

Amend Pay Scale - Police Chief \$9.00 to \$17.00 per hour
Keep Same Patrolman \$7.00 to \$11.00 per hour

1.02 COUNCIL RESPONSIBILTY

- Delete Street Commissioner- \$40.00 per week
Creat Village Administrator- \$10.00 to \$19.00 per hour
Create Adminstrative Assistant- \$9.00 to \$19.00 per hour
Relocate from BPA Utlity Superintendent- \$10.00 to \$19.00 per hour
Create Fiscal Officer- \$17,500.00 to \$\$27,500.00 per year to be paid monthly
Create Fiscal Officer Assistant- \$350.00 to \$1500.00 per month to be paid monthly
Amend Pay Scale Village Maintenance Personnel- C(Prevailing Minimum Wage to \$10.50 per hour) B(\$9.00 to \$13.50 per hour) A(\$11.50 to \$16.00 per hour) (Not to exceed 40 hours per week except in an emergency as approved by the Mayor)
Delete Sewer Rodder \$11.00 per hour
Delete Assistant to the Sewer Rodder \$9.50 per hour
Keep General Labor- Prevailing Minimum Wage per hour
Delete All of SECTION 1.03 BOARD OF PUBLIC AFFAIRS RESPONSIBLITY excepting the Utility Superintendent which is to be relocated to fall under SECTION 1.02 COUNCIL RESPONSIBILITY.

That this Ordinance be effective immediately and be declared to be an emergency. VOTE: Chiles, yes; Kaufman, yes; Dulebohn, yes; Edgington, yes; Knox, yes; Luma, yes.

The Mayor of the Village of Waynesfield made a recommendation to Council to appoint Ronald Zimmerman to the position of Village Adminstrator at a rate of \$16.50 per hour to include vacation and sick accumulation as to be determined by Council.

A motion was made by Luma, seconded by Dulebohn to suspend the rules of three readings. VOTE: Luma, yes; Dulebohn, yes; Chiles, yes; Edgington, yes; Kaufman, yes; Knox, yes.

A motion was made by Luma, seconded by Chiles to adopt Ordinance 07-9-4 to authorize the Mayor to appoint Ronald Zimmerman to the position of Full-time Village Adminstrator at a rate of \$16.50 per hour with said appointee to be exempt from the Probationary Period and to receive 2 weeks vacation time annually for the first two years of employment after which the vaction shall be calculated as per the Payroll Ordinance with vacation accumulation, sick leave accumulation and holiday pay to be effective immediately upon passage of this Ordinance and for this Ordinance to be effective immediately and to declare an emergency. VOTE: Luma, yes; Chiles, yes; Dulebohn, yes;

RECORD OF PROCEEDINGS

Minutes of Waynesfield Village Council Special

Meeting cont

Held September 17

2007

(YEAR)

VOTE on Ordinance 07-9-4 continued

Edgington, yes; Kaufman, yes; Knox, yes.

Appointee was offered Health Ins and declined.

The Mayor of the Village of Waynesfield made a recommendation to Council to appoint Darrell Zeigler to the position of Administrative Assistant at a rate of ~~\$16.40~~ ^{Amended Nov 20 Council Meeting #14.60} per hour.

A motion was made by Dulebohn, seconded by Kaufman to suspend the rules of three readings. VOTE: Dulebohn, yes; Kaufman, yes; Chiles, yes; Edgington, yes; Knox, yes; Luma, yes.

A motion was made by Dulebohn, seconded by Kaufman to adopt Ordinance 07-9-5 to authorize the Mayor to appoint Darrell Zeigler to the position of Administrative Assistant at a rate of ~~\$16.40~~ ^{Amended Nov 20 Council Meeting #14.60} per hour effective immediately and to declare an emergency. VOTE: Dulebohn, yes; Kaufman, yes; Chiles, yes; Edgington, yes; Knox, yes; Luma, yes.

The Mayor of the Village of Waynesfield made a recommendation to Council to appoint Judith Quinlan to position of Full-time Fiscal Officer at a rate of \$22,500.00 per year, to be paid monthly, with said appointee to receive a raise of \$5000.00 effective January 1, 2009; and to include vacation and sick accumulation as to be determined by Council.

A motion was made by Kaufman, seconded by Dulebohn to suspend the rules of three readings. VOTE: Kaufman, yes; Dulebohn, yes; Chiles, yes; Edgington, yes; Knox, yes; Luma, yes.

A motion was made by Kaufman, seconded by Dulebohn to adopt Ordinance 07-9-6 to authorize the Mayor to appoint Judith Quinlan to the position of Full-time Fiscal Officer at a rate of \$22,500 per year to be paid monthly, with said appointee to receive a raise of \$5000.00 per year, to be paid monthly, on January 1, 2009. Appointees salary is to be paid out of Water Fund, 12.5%; Sewer Fund 12.5%; Electric Fund, 25%; General Fund, 50%. Said appointee is to be exempt from the Probationary Period and is to receive 2 weeks vacation time annually for the first two years of employment after which the vacation shall be calculated as per the Payroll Ordinance with ~~vacation~~ accumulation, sick leave accumulation and holiday pay to become effective immediately upon passage of this Ordinance and that this Ordinance shall become effective immediately and be declared an emergency. VOTE: Kaufman, yes; Dulebohn, yes; Chiles, yes; Edgington, yes; Knox, yes; Luma, yes.

Appointee was offered Health Ins and accepted.

The Mayor of the Village of Waynesfield made a recommendation to Council to appoint Geraldine Stone to the position of Fiscal Officer Assistant at a rate \$15,817.60 per year, to be paid monthly.

A motion was made by Dulebohn, seconded by Knox to suspend the rules of three readings. VOTE: Dulebohn, yes; Knox, yes; Chiles, yes; Edgington, yes; Kaufman, yes; Luma, yes;

A motion was made by Dulebohn, seconded by Kaufman to adopt Ordinance 07-9-7 to authorize the Mayor to appoint Geraldine Stone to the position of Fiscal Officer Assistant at a rate of \$15,817.60 per year, to be paid monthly to become effective immediately and to declare an emergency. VOTE: Dulebohn, yes; Kaufman, yes; Chiles, yes; Edgington, yes; Knox, yes; Luma, yes.

The Mayor of the Village of Waynesfield made a recommendation to Council to waive the \$0.50 cent maximum pay raise as stated in Section XXX,03 of Payroll Ordinance 00-8-1 and give the Police Chief a \$2.00 per hour pay raise bringing his rate of \$14.60 per hour.

A motion was made by Knox, seconded by Dulebohn to suspend the rules of three readings. VOTE: Knox, yes; Dulebohn, yes; Chiles, yes; Edgington, yes; Kaufman, yes; Luma, yes.

A motion was made by Dulebohn, seconded by Knox to adopt ordinance 07-9-8 to accept the Mayor's recommendation to waive the \$0.50 cent maximum pay raise as stated in Section XIII.03 of Payroll Ordinance 00-8-1 and give the Police Chief a \$2.00 per hour pay raise bringing his rate of pay to \$14.60 per hour to be effective immediately and to declare an emergency. VOTE: Dulebohn, yes; Knox, yes; Chiles, yes; Edgington, yes; Kaufman, yes; Luma, yes.

The Mayor of the Village of Waynesfield recommended that Nathan Motter be appointed as part-time patrolman at a rate of \$8.50 per hour.

A motion was made by Dulebohn, seconded by Luma to suspend the rules of three readings. VOTE: Dulebohn, yes; Luma, yes; Chiles, yes; Edgington, yes; Kaufman, yes; Knox, yes.

A motion was made by Kaufman, seconded by Dulebohn to adopt Ordinance 07-9-9 to authorize the Mayor to appoint Nathan Motter as part-time patrolman at a rate of \$8.50 per hour effective immediately and to declare an emergency. VOTE: Kaufman, yes; Dulebohn, yes; Chiles, yes; Edgington, yes; Knox, yes; Luma, yes.

Judith Quinlan was sworn in as Fiscal Officer. Rest to be sworn in on the 18th.

A motion to adjourn was made by Dulebohn, seconded by Kaufman. VOTE: Dulebohn, yes; Kaufman, yes; Chiles, yes; Edgington, yes; Knox, yes; Luma, yes.