

# RECORD OF PROCEEDINGS

Minutes of Waynesfield Village Regular Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held July 27

, 2009  
(YEAR)

The Village of Waynesfield Council met in regular session on Monday, July 27, 2009. The meeting was called to order with the following answering Roll Call: Mayor Ridenur, Chiles, Kaufman, Knox, Luma and Wilson. Dulebohn was absent.

The Minutes of the previous meeting were read and approved.

Council received copies of Financial, Receipt and Expenditure Reports.

Fiscal Officer reported \$1,596,731.27 in all funds. \$183,130.03 in General Fund. The bills were read with totals being: General Fund, \$12,039.13; Street Fund, \$3,105.31; Recycle, \$68.12; Grand Total Expenditures; \$15,212.56. A motion was made by Luma, seconded by Knox to adopt Resolution 09-7-1 to pay the bills presented. VOTE: Luma, yes; Knox, yes; Chiles, yes; Dulebohn, absent; Kaufman, yes; Wilson, yes.

No Guests were present.

#### COMMITTEE REPORTS:

**Building** - The old city building needed to be surveyed due to a strip of land which was part of the parcel running across the west end of Perry Street to the property owned by John Chiles. Once the survey is received the Solicitor will do a quit claim deed making the strip part of Perry Street. Once this is done the village will advertise for bids to purchase the property at 104 W. Perry St. Building at new water tower is being painted and windows will be boarded up. School had previously agreed to fence in the land around the new water tower and the old building sitting there.

**Finance** - A motion was made by Chiles, seconded by Kaufman to suspend the rules of three readings. VOTE: Chiles, yes; Kaufman, yes; Dulebohn, absent; Knox, yes; Luma, yes; Wilson, yes. A motion was made by Chiles, seconded by Kaufman to adopt Ordinance 09-7-1 to amend Appropriation Ordinance 09-2-1 to transfer \$5000.00 out of 1000-790-399-0000 into 1000-745-342-0000; to transfer \$1250.00 out of 5101-539-399-0000 into 5101-539-342-0000; to transfer \$1250.00 out of 5201-549-399-0000 into 5201-549-342-0000; to transfer \$2500.00 out of 5301-519-399-0000 into 5301-519-342-0000 to pay State Auditors and to declare an emergency. VOTE: Chiles, yes; Kaufman, yes; Dulebohn, absent; Knox, yes; Luma, yes; Wilson, yes.

A motion was made by Kaufman, seconded by Chiles to suspend the rules of three readings. VOTE: Kaufman, yes; Chiles, yes; Dulebohn, absent; Knox, yes; Luma, yes; Wilson, yes. A motion was made by Kaufman, seconded by Chiles to adopt Ordinance 09-7-2 to amend Appropriation Ordinance 09-2-1 to appropriate \$2050.00 into Special Revenue Fund account 2051-110-394-0000 for FEMA grant thru Auglaize County Homeland Security for Laptop computer for the Police Department and to declare an emergency. VOTE: Kaufman, yes; Chiles, yes; Dulebohn, absent; Knox, yes; Luma, yes; Wilson, yes.

**Park** - Zeigler checked several places for camera and recording equipment for surveillance at the park. Couldn't find recorders. Will see if it could be contracted out for a few months. Also will check on line.

**Safety** - L Pence called R. Zimmerman re: his building on W. Perry St. Mr. Zimmerman told Mr. Pence that council requested building be maintained and secured. Also tires around building need cleaned up. Mr. Pence stated that he intended to tear the building down.

Complaints have been received about stagnant water in swimming pool. Mr. Zimmerman will send a letter to those that have stagnant water.

**Storm Sewers** - Employees are to start putting in angle iron on catch basins on S. Westminster St. this week. Have been cleaning out catch basins. Need a maintenance program for storm sewers.

**Streets** - N. Westminster St looked good after being cleaned up with Street sweeper. Paving may be done in October, otherwise it will be spring.

**Police Report** - Speeders have been slowing down on S. Westminster Street.

**Village Administrator Report:** Should get generator this week. Some street lights were shot out with BB guns. Lights have been replaced. A pit meter was put in at 101 Mulberry St. Home Land Security installed new security system which had been hit by lightning. Insurance paid all but the \$500.00 deductible to replace it. Still having air problems at the water plant. Service pumps were changed to see what happens when flushing hydrants. Craig Mescher needs to check out the process with council members present. May electric rater were .0633, while June was .0688. Sewer line is being put in at Ray Wiremans on Tussing Street, others would be able to hook in in the future.

**Mayor Report** - Nothing

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## Old Business:

Resolution 01-2-3 Policies and Procedures Manual changes tabled until August council meeting.

C. Kaufman presented current cost per cubic yard of waste for yard debris and composting. Tabled until August council meeting. Yard debris is to be picked up every two weeks and more often in the fall. Council needs to prioritize. Getting water meters put in with labor that we have is more important than picking up yard debris.

## NEW BUSINESS:

Report of work done by Fiscal Officer.

A CIC meeting was held on July 1, 2009. It was suggested that a regular meeting might be set up for the CIC.

A letter was received from C. Deeter followed by a meeting with him and M. Ridenour, L. Zeigler, R. Zimmerman, D. Chiles and J. Quinlan. re: AMP, Inc Credit Scoring Policy. Village needs Capital Outlay Policy, Statement of Investment Policy and/or Cost of Service Study and/or Power Cost Adjustment to raise our credit score.

A motion was made by Chiles, seconded by Kaufman to adopt Resolution 09-7-2 to approve and accept the Village of Waynesfield Capital Outlay Accounting Policy Manual to be effective July 27, 2009. VOTE: Chiles, yes; Kaufman, yes; Dulebohn, absent; Knox, yes; Luma, yes; Wilson, yes.

A motion was made by Chiles, seconded by Kaufman to adopt Resolution 09-7-3 to approve and accept the Village of Waynesfield Statement of Investment Policy, to be effective July 27, 2009. VOTE: Chiles, yes; Kaufman, yes; Dulebohn, absent; Knox, yes; Luma, yes; Wilson, yes.

Fiscal Officer received a phone call from State Auditors office on Wednesday, July 15 saying they would like to do an interim audit for the Village of Waynesfield and could we accomodate them. Told them yes. Started auditing of years 2008 and 2009 on Friday, July 17, 2009. Will return early in 2010 to finish up the year 2009.

Records Commission will meet at 7:15 P.M. on August 24, 2009.

A motion was made by R. Luma, seconded by Kaufman to go into executive session to discuss personnel matters and potential litigation at 9:15 P.M. VOTE: Luma, yes; Kaufman, yes; Chiles, yes; Dulebohn, absent; Knox, yes; Wilson, yes. Mayor called the meeting back to order at 9:55 P.M.

A motion was made by Chiles, seconded by Wilson to continue with the new rates for Health Care Insurance and the village will pick up the 6.2 percent increase. VOTE: Chiles, yes; Wilson, yes; Duleboh, absent; Kaufman, yes; Knox, yes; Luma, yes.

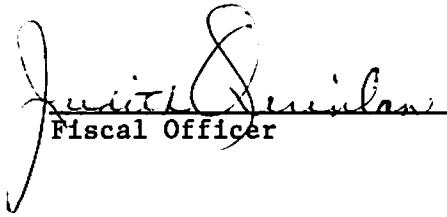
A motion was made by Luma, seconded by Knox to have a first reading of Ordinance 09-7-3 that the village will pay the cost of health insurance premium for the office of the Mayor beginning the next term which starts January 1, 2012. VOTE: Luma, yes; Knox, yes; Chiles, yes; Dulebohn, absent; Kaufman, yes; Wilson, yes.

Fiscal Officer attended Public Records Seminar on June 24, 2009. Is working on Schedule of Records Retention and Disposition.

SOLICITOR REPORT - Nothing

A motion was made by Knox, seconded by Kaufman to adjourn. VOTE: Knox, yes; Kaufman, yes; Chiles, yes; Dulebohn, absent; Luma, yes; Wilson, yes/

  
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Mayor

  
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Fiscal Officer