

RECORD OF PROCEEDINGS

Minutes of Waynesfield Village Regular Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held August 24

2009

(YEAR)

The Village of Waynesfield Council met in regular session on Monday, August 24, 2009. The meeting was called to order with the following answering Roll Call: Mayor Ridenour, Chiles, Dulebohn, Knox and Luma. Kaufman and Wilson were absent.

The Minutes of the previous meeting were read and approved.

Council received copies of Financial, Receipt and Expenditure Reports.

Fiscal Officer reported \$1,616,528.91 in all funds. \$199,007.22 in General Fund.

The Bills were read with totals being: General Fund, \$11,903.12; Street Fund, \$2,708.24; Recycle, \$52.93; Grand Total Expenditures, \$14,664.29. A motion was made by Luma, seconded by Dulebohn to adopt Resolution 09-8-1 to pay the bills presented. VOTE: Luma, yes; Dulebohn, yes; Chiles, yes; Kaufman, absent; Knox, yes; Wilson, absent.

GUESTS:

Craig Mescher representing Fanning/Howey was present with Funding Breakdown for North Westminster St. project. Total cost would be \$1,068,000.00 with funding coming from ODOT, \$135,000.00; Issue II Grant, \$500,000.00; 0% Loan, \$400,000.00 and village match, \$33,000.00. This cost includes engineering fees. Mayor would like to have sidewalks run to Daybreak Estates. These costs only have sidewalks going to Stallmakers on the West side and Winegardners on the East side. Mr. Mescher will bring added figures for sidewalk to the Sept council meeting. Application process will have to be voted on at that meeting, as application is due by October 1, 2009 Award of monies would be July 2010 with bidding to be at the end of 2010.

COMMITTEE REPORTS

Building - The survey for the old city building property has been completed and is ready to be advertised for sale. Advertisements will be put in the Wapak paper to run on Friday and Saturday for two consecutive weeks and in the Lima News to run on Saturday and Sunday for two consecutive weeks. It will also be run in the Country Classic for 4 consecutive weeks. It needs to be stated in the advertisement that the property is no longer needed by or of use to the village. It must be at least a \$10,000.00 bid and include a legal description of the property and village reserves the right to refuse any and all bids.

Finance - Nothing

Park - Mr. Zeigler is still waiting for more information regarding surveillance equipment at the park.

Safety - Mr. Pence has fixed the hole at his building on W. Perry Street and has secured the building. Nothing has been done to Brian Hardin's building at the square. Mayor will talk to Brian to see if he wants to donate the building to the village, only if there are no mortgages or liens against the building. Then the village could have the building torn down or do whatever they want with the building.

Storm Sewers - Angle irons are working well on the storm sewer openings on South Westminster St.

Streets - ADA approach has been put in on West side of N. Westminster St across from the school.

Police Reports - Some vandalism has occurred. Lee will be at Lineman training from Sept 13 to Sept 18, 09.

Village Administrator Report - The generator ordered from Lakeview Hardware has been cancelled. Could not get it. Need a 200 AMP transfer switch for the generator to work correctly at the city building. This costs \$929.00. Luma made a motion, seconded by Dulebohn to raise the amount to be spent on the generator from \$4000.00 to \$5000.00. VOTE: Luma, yes; Dulebohn, yes; Chiles, yes; Kaufman, absent; Knox, yes; Wilson, absent. Zimmerman will order the generator from CED.

Fencing is being put up around the perimeter of the property where the new water tower is located. The school is paying for the fencing and doing the work. Some more water meters have been put in the rest marked for where they are going to go. 110' of 6 inch sanitary line has been run for the Ray Wireman property. Put in 6 inch so others could tap in if necessary.

Mayor Report - asked that his report be done at the end of the meeting.

OLD BUSINESS:

Council changed the wording in the Polices and Proceedures Manual to read under Vacation Policy 3rd paragraph (A maximum of 5 days) instead of (A minimum of 5 days). A motin was made by Luma, seconded by Knox to adopt Reolution 09-8-2 to accept the Rules and Regulation Policies and Proceedures Manual as revised 7/30/09. VOTE: Luma, yes; Knox, yes; Chiles, yes; Dulebohn, yes; Kaufman, absent, Wilson, absent Anyone retireing or leaving the village voluntarily can only be paid for 40 hours of vacation. Anything over that must be used before the employee leaves village employment or the vacation time is lost.

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OLD BUSINESS cont.

Yard Waste pickup and composting (no new information)

A motion was made by Chiles, seconded by Luma to have a second reading of Ordinance 09-7-3 to pay the cost of health insurance premiums for the office of the Mayor beginning with the next term which starts January 1, 2012. VOTE: Chiles, yes; Luma, yes; Dulebohn, yes; Knox, yes; Kaufman, absent; Wilson, absent.

NEW BUSINESS:

Report of work done by Fiscal Officer for period July 27 to August 24, 2009.

Yahoo will only accept Credit or Debit Cards for handling Village Web Site at a fee of \$15.00 /Month - Fiscal Officer contacted 5/3 Bank to see what we could do. After talking with Mary Clevenger regarding this she suggested the village get a Master Card Debit Card. It could also be used to pay the annual Norton Security bill which D. Chiles has to pay every year using his personal credit card. A motion was made by Dulebohn, seconded by Chiles to get a Master Card Debit Card from 5/3 Bank for Web Site payment and Norton Security System with a limit of \$100.00/Month. VOTE: Dulebohn, yes; Chiles, yes; Knox, yes; Luma, yes; Kaufman, absent; Wilson, absent.

A motion was made by Chiles, seconded by Dulebohn to adopt Resolution 09-8-3 to approve and accept the Records Retention and Disposal Policy for the Village of Waynesfield effective August 24, 2009. VOTE: Chiles, yes; Dulebohn, yes; Luma, yes; Knox, yes; Kaufman, absent; Wilson, absent.

A motion was made by Chiles, seconded by Dulebohn to adopt Resolution 09-8-4 to resolve that the 2010 alternate plan of distribution of Local Government fund and Local Government Revenue Assistance Funds for Auglaize County, Ohio as proposed by the Auglaize County Budget Commission and attached hereto, be and is hereby accepted. VOTE: Chiles, yes; Dulebohn, yes; Knox, yes; Luma, yes; Kaufman, absent; Wilson, absent.

A motion was made by Chiles, seconded by Dulebohn to adopt Resolution 09-8-5 accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor. VOTE: Chiles, yes; Dulebohn, yes; Knox, yes; Luma, yes; Kaufman, absent; Wilson, absent. Rate is 2.25

Council received a public notice from EPA

According to minutes Ordinance 08-1-1 passed with 3 readings in March 1983. Clerk at that time did not put the vote for 2nd and 3rd readings on Ordinance, nor was it signed by the Mayor. State Auditors suggested we do a whole new ordinance for this. A motion was made by Chiles, seconded by Dulebohn to have a first reading of Ordinance 09-8-1 to Provide an Effective Means for Protecting the Public Water System from Contamination due to Backflow of Contaminants Through the Water System Connection into the Public Water System and to rescind Ordinance 83-1-1. VOTE: Chiles, yes; Dulebohn, yes; Knox, yes; Luma, yes; Kaufman, absent; Wilson, absent.

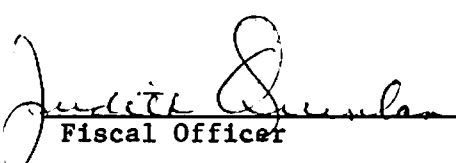
A quote has been received from Courtney & Associates for Electric Rate and Functionalized Cost of Service Study in the amount of \$6500.00. A motion was made by Chiles, seconded by Dulebohn to adopt Resolution 09-8-6 to accept the quote from Courtney and Associates for Electric Rate and Functionalized Cost of Service Study in the amount of \$6500.00. VOTE: Chiles, yes; Dulebohn, yes; Knox, yes; Luma, yes; Kaufman, absent; Wilson, absent.

Mayor requested executive session to discuss personnel. A motion was made by Luma, seconded by Chiles to go into executive session at 9:25 PM to discuss personnel matters. VOTE: Luma, yes; Chiles, yes; Dulebohn, yes; Knox, yes; Kaufman, absent; Wilson, absent. Mayor called the meeting back to order at 9:45 PM. A motion was made by Chiles, seconded by Luma to adopt Resolution 09-8-7 to hire Nathan Motter as full-time Police Chief at a rate of \$12.50 per hour effective October 1, 2009 and to hire Darrell Lee Zeigler as Full-time Village Administrator at a rate of \$15.10 per hour effective October 1, 2009. VOTE: Chiles, yes; Luma, yes; Dulebohn, yes; Knox, yes; Kaufman, absent; Wilson, absent. Ron Zimmerman's last day as Village Administrator will be September 30, 2009.

SOLICITOR REPORT - Already covered everything during the meeting.

A motion to adjourn was made by Dulebohn, seconded by Knox. VOTE: Dulebohn, yes; Knox, yes; Chiles, yes; Luma, yes; Kaufman, absent; Wilson, absent.


Mayor


Fiscal Officer